



POLICY 5.4

ACCREDITATION MAINTENANCE REQUIREMENTS

As a condition of continuing their accreditation during the term granted by the Commission on Elementary Schools and/or the Commission on Secondary Schools, accredited institutions are expected to meet all requirements as outlined in MSA-CESS Policy 1.2—Expectations of Accredited Institutions.

- 5.4.1. Failure to Meet Accreditation Maintenance Requirements. Failure to meet Expectations of Accredited Institutions may lead to the issuance of a show cause action, the assessment of additional fees, and/or removal of the institution's accreditation by the Commission on Elementary Schools and/or the Commission on Secondary Schools.
- 5.4.2. Reports During the Term of Accreditation. Accredited institutions must submit all reports required by the Commission(s) during the institution's term of accreditation.
- 5.4.3. Special Reports and/or Special Visits. In addition to the accreditation maintenance requirements required by this policy and MSA-CESS Policy 1.2, Expectations for Accredited Institutions, the Commission(s) may require special reports and/or special visits for cause at any time during the institution's term of accreditation, such as when a signed complaint (see MSA-CESS Policy 1.5) has been presented to the Commission(s) alleging that an institution is not meeting one or more of the Commissions' Standards for Accreditation. Causes prompting a special visit or special report include but are not limited to the following conditions or events in an institution:
- a. Significant health or safety issues;
 - b. Significant financial problems;
 - c. Significant decline in student enrollment;
 - d. Substantive changes;

- e. Verification of actions taken to resolve stipulations or monitoring issues included in the Commission's accreditation action;
- f. Abrupt and/or unplanned/unanticipated change in the head of the institution;
- g. Need to verify actions taken by an institution to resolve issues that led the Commission(s) to grant Accreditation with Stipulations or Probationary Accreditation.

Fees are charged for special visits and the travel costs for any visit shall be borne by the institution.

Action	Date	Notes
Initial Adoption by MSA-CSS	April 15, 2011	
Initial Adoption by MSA-CES	October 28, 2011	
Revisions		