**Middle States Association of Colleges and Schools**

**Commissions on Elementary and Secondary Schools**

Phone: 267-284-5000 | www.msa-cess.org

**VISITING TEAM MEMBER QUESTIONNAIRE**

| Full Name with Title (Mr. Ms. Mrs. Dr. Br. Sr. Rabbi Msgr., etc): |
| --- |
| Position/Job Title: |
| School or Organization: |
| School Address: |
| School Phone Number: | School FAX Number: | School Email  |
| Home Address: |
| Home Phone Number: | Cell Phone Number: | Personal Email |
| Accreditation Experience (Please check all that apply): |
| Agency:◻ MSA◻ Other agency:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Position: ◻ Visiting Team Chair ◻ Visiting Team Member ◻ Other experience:◻ Assistant Team Chair ◻ Internal Coordinator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Assignment Preferences:Please prioritize your preference in the following areas on which the team will focus. The number 1 would indicate your highest level of interest; the number 12 would indicate your lowest level of interest. |
| \_\_\_\_ Assessment & Evidence of Student Learning\_\_\_\_ Information Resources \_\_\_\_ School Organization and Staff\_\_\_\_ Student Life & Student Activities  | \_\_\_\_ School Improvement Planning\_\_\_\_ Governance and Leadership\_\_\_\_ Educational Program\_\_\_\_ Health and Safety | \_\_\_\_ Student Services\_\_\_\_ Facilities \_\_\_\_ Finance\_\_\_\_ Mission  |
| Skills: How would you describe your writing ability:◻ Excellent ◻ Good ◻Fair How would you describe your computer ability:◻ Excellent ◻ Good ◻FairAre you able to bring a laptop computer with Microsoft Word to the visit: ◻Yes ◻ No | Special Needs: Please note any special needs you may need during the visit.◻ Handicapped Accessibility◻ Dietary Need (Type)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_◻ Allergies (Type)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_◻ Other (Passport issues, etc): |
| IMPORTANT: Please write a short paragraph introducing yourself to the visiting team. Include some personal details, information about your experience and current position, and your interest in accreditation.  |